

SCHEME OF DELEGATION 3

1. The Wellspring Trust Board determines which Scheme of Delegation (1, 2 or 3) applies to each Academy within the Trust. This Scheme of Delegation was adopted by the Board on 13 December 2017.
2. Scheme of Delegation 3 will be applied in instances where rapid decision-making is required and is intended to apply for a maximum of twelve months, after which a Local Governing Body (LGB) will take effect, in accordance with the Trust's LGB Constitution and Standing Orders. The newly-formed LGB will operate under Scheme of Delegation 2, subject to Board approval of the change.
3. Under Scheme of Delegation 3, the Governing Body will be known as a Governing Group. It will be delegated the same level of responsibility by the Trust Board as those of Local Governing Bodies of Academies operating under Scheme of Delegation 1.
4. The Governing Group will comprise the following persons:
 - the Trust's CEO (or a nominated person)
 - the Trust's COO (or a nominated person)
 - the Trust's CFO (or a nominated person)
 - the Trust's CHRO (or a nominated person)
 - a 'fifth member' who is not employed by the Trust and has the potential to be appointed as Chair of the LGB after the Governing Group transfers its responsibilities to a LGB.
5. All members of the Governing Group will comply with the usual requirements which apply to LGB members, eg, completion of an enhanced DBS check, declaration of interests and certification of compliance with the Trust's Code of Conduct.
6. The Governing Group will decide which of its members will occupy the role of Chair and which as Vice-Chair during the period for which it operates.
7. The Governing Group will determine the frequency and pattern of its meetings, though it will be required to comply with the same timelines as LGBs in respect of reports to the Board and Board Committees.
8. A Clerk to the Governing Group will be appointed, usually from within the Trust's Governance Team.
9. The agenda and papers for meetings of the Governing Group will usually be circulated seven days before the date of the meeting.
10. The quorum for meetings of the Governing Group will be three members, though decisions may only be taken if the 'fifth member' is present.
11. Where there is an equal division of votes, the Chair of the meeting will have a casting vote in addition to any other vote he/she may have.

12. Members of the Trust's /Academy's staff may be invited to attend meetings but will have no voting rights.
13. Members of the Governing Group may participate in meetings by telephone or video conference.
14. Minutes of LGB meetings of Academies operating under Scheme of Delegation 3 will be provided to the Standards Committee for information.